

RESOLUTION NO. 89-100

A RESOLUTION OF THE LODI CITY COUNCIL
ESTABLISHING NEW CLASS SPECIFICATIONS AND SALARY RANGE
FOR SENIOR BUILDING INSPECTOR

RESOLVED, by the Lodi City Council, that the new class specifications (Exhibit A attached) and salary range as shown below for Senior Building Inspector are hereby adopted, to become effective 8/21/89:

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		<u>Monthly Salary</u>				
Classification	Step:	A	B	C	D	E
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Senior Building Inspector		\$2556.01	\$2683.89	\$2817.98	\$2958.91	\$3106.85

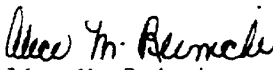
Dated: August 16, 1989

I hereby certify that Resolution No. 89-100 was passed and adopted by the City Council of the City of Lodi in a regular meeting held August 16, 1989 by the following vote:

Ayes: Council Members - Hinchman, Olson, Pinkerton, Reid and Snider (Mayor)

Noes: Council Members - None

Absent: Council Members - None


Alice M. Reimche
City Clerk

CITY OF LODI

Senior Building Inspector
(Plans Examiner)

August 1989

DEFINITION:

Under general supervision, inspects residential, commercial, and industrial buildings; examines plans for residential, major commercial and industrial developments for compliance with applicable codes and regulations; performs related work as assigned.

DISTINGUISHING CHARACTERISTICS:

This is the advanced inspector class with added responsibility for plans examination on more complex projects including major commercial and industrial developments. This class is distinguished from Chief Building Inspector in that the latter has general administrative responsibility for the Building Inspection Division with the Senior Building Inspector/Plans Examiner having first-line responsibility for the plans examination function and supervisory tasks related to inspection.

EXAMPLES OF DUTIES:

Duties may include, but are not limited, to the following:

Reviews and examines construction documents for residential, commercial and industrial buildings and may review other residential, commercial improvement and repair plans and specifications as required.

Inspects residential, commercial, and industrial building projects at various stages for compliance with all pertinent codes, regulations and ordinances.

Issues building permits, correction notices, and stop work orders.

Confers with homeowners, builders, engineers and architects to give information and interpret building codes and regulations; recommends necessary changes to obtain compliance with applicable codes and regulations.

Reviews corrected plans for conformity with requirements; calculates fees to be assessed for projects; and submits documentation for collection.

Maintains records of incoming plans and building permits issued.

Receives residential and commercial building permit applications and routes to appropriate divisions or departments; enters plan check data into computer data base.

Makes on-site construction inspections to confirm that construction complies with approved plans and specifications.

Initiates appropriate action to enforce code compliance.

Prepares correspondence to architects, engineers and contractors relating to the correction of plans and engineering detail.

Advises building inspectors on structural and other building-related problems; provides lead direction to building inspectors concerning plans examination activities.

Coordinates construction document processing with other City departments.

Participates in setting work priorities, coordinating and scheduling of own assignments and those of building inspectors; may participate in staffing activities and decisions.

Assumes duties of Chief Building Inspector during his absence.

MINIMUM QUALIFICATIONS:

Knowledge of:

Techniques, materials and practices in the structural, plumbing, mechanical, and electrical construction fields.
Residential, commercial, and industrial construction materials, methods and equipment.
Applicable codes and ordinances governing housing, construction, rehabilitation, alteration, and occupancy of buildings.
Appropriate health, safety, and fire resistive standards.

Ability to:

Perform detailed analysis and examination of building and construction designs, specifications and plans.
Apply basic engineering and architectural principles to the solution of residential, commercial and industrial construction problems and objectives.
Analyze and evaluate complex building plans and specifications.
Organize work, set priorities, and exercise sound, independent judgment with established guidelines.
Deal tactfully and effectively with the public, City staff, other agencies, homeowners, builders, engineering firms, contractors, developers, and others.
Prepare clear, concise and accurate reports, correspondence and other written materials.

EXPERIENCE AND EDUCATION:

Any combination equivalent to experience and education that would likely provide the required knowledge and abilities would be:

Education

Equivalent to completion of two years on college or possession of an Associate of Arts degree in pre-engineering, construction technology or closely-related field.

Experience

Three years of experience comparable to a Building Inspector II in the City of Lodi.

LICENSES AND CERTIFICATES:

Possession of a valid class C California Driver's License.

Possession of an International Conference of Building Officials (ICBO) Plans Examiner and Combination Building Inspector certificates.